

**DRAFT MINUTES  
THE CITY OF PINEY POINT VILLAGE  
SPECIAL COUNCIL MEETING  
TUESDAY, MAY 27, 2014**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A SPECIAL MEETING ON TUESDAY, MAY 27, 2014 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

**DECLARATION OF QUORUM AND CALL TO ORDER:** Mayor Lee Butler called the meeting to order at 6:30 p.m. Those present were: Henry Kollenberg, Mayor Pro Tem Ebeling, Dale Dodds, Ron Goodwine, City Administrator Ben Griffin, City Secretary Amanda Davenport, City Attorney David Olson and the City Engineers. Joel Bender was absent.

Judge Klevenhagen performed the swearing-in ceremony for Mayor Lee Butler and Councilman Henry Kollenberg.

Mayor Butler conducted the meeting with the agenda items in the following order:

**8. Discuss and take possible action on the 2013 Fiscal Year Audit as presented to Council by Belt, Harris & Pechacek.**

The 2013 audit was presented to the Council by Robert Belt.

Motion was made by Councilman Kollenberg to accept the 2013 Audit as presented. Motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

**4. Discuss and take possible action on the VFD monthly report.**

Commissioner Nash gave the monthly Village Fire Department activity report.

**6. Public hearing regarding the Special Use Permit request by the Kinkaid School to allow the general use and to permit private school use on the Milby Tract.**

Mayor Butler opened the public meeting at 6:40 p.m.

Mr. Gene Werlin presented Kinkaid's plans to the Council and those in attendance. Several residents made comments and asked questions regarding the plans.

Mayor Butler closed the public hearing at 6:50 p.m.

**7. Discuss and take possible action on Ordinance 2014.05.27, regarding the Special Use Permit request by the Kinkaid School to allow the general use and to permit private school use on the Milby Tract.**

Motion was made by Councilman Goodwine to approve Ordinance 2014.05.27 with included changes from the Stillforest suggested handout. Motion was seconded by Mayor Pro Tem Ebeling. The vote by Council was a tie vote, Mayor Butler cast the tie-breaking vote. The motion did not pass by a vote of 2 for; 3 against.

No further action was taken.

**1. Discuss and take possible action on electing a 2014 Mayor Pro Tem.**

Motion by Councilman Dodds to elect John Ebeling as 2014 Mayor Pro Tem. Motion was seconded by Councilman Goodwine and passed unanimously.

**2. Discuss and take possible action on the monthly Memorial Villages Police Department report.**

Police Chief Sanders reported on the monthly activities of the Memorial Village Police Department.

**3. Discuss and take possible action on the MVPD budget amendment including an additional \$40,000.00 contribution from each of the Villages and increasing the budget by applying the 2011 and 2012 surplus.**

Motion by Mayor Pro Tem Ebeling to pass and approve the Budget Amendment for the Memorial Villages Police Department. Motion was seconded by Councilman Kollenberg and passed unanimously.

**4. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

- **March 2014 Financials**
- **Office Technology Update/Server**
- **Harris County Appraisal District Update**

Ben Griffin presented the March 2014 financials, technology update and Harris County Appraisal District update to Council.

**5. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

- **March 2014 Financials**
- **Budget calendar in June**
- **Approve 1st Qtr investment Report**

City Administrator Ben Griffin presented the monthly report to Council.

**9. Discuss and take action on the purchase of a new computer server.**

Motion was made by Councilman Dodds to approve the purchase of a new file server not to exceed the amount of \$11,836.00. Motion was seconded by Councilman Goodwine and passed unanimously.

**10. Discuss and take possible action on the update regarding a Soldiers Creek Erosion Study & Report.**

City Engineer presented this report to Council for discussion only, no action was taken.

**11. Discuss and take possible action on report from the City Engineers regarding on-going projects including but not limited to: Batch #1 Paving and Drainage Improvements Project, the Hedwig Roadway Improvements Project, and the Smithdale and Claymore Roadway Improvements Project.**

City Engineer Joe Moore presented this item to Council. No action was taken.

**12. Discuss and take possible action regarding the City's maintenance, regulation and drainage responsibilities on private streets.**

This item was tabled at this time.

**13. Discuss and take possible action on future agenda items.**

Council discussed items that need to be included on future City Council agendas.

**15. Discuss and take possible action on moving the June 23, 2014 regular meeting to June 30, 2014.**

Motion was made by Councilman Dodds to move the June 23<sup>rd</sup> meeting to June 30<sup>th</sup>. Motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

**14. Discuss and take possible action on minutes from the April 28, 2014 Council meeting.**

Motion was made by Councilman Goodwine to approve the April 28, 2014 minutes as presented. Motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

**16. With no further business to discuss the meeting was adjourned at 8:15 p.m. with a motion by Councilman Goodwine and a second by Mayor Pro Tem Ebeling.**

PASSED AND APPROVED this 30<sup>th</sup> day of June 2014.

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F. Lee Butler  
Mayor

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Amanda Davenport  
City Secretary